



**John Wright  
Town Clerk**

**Lyme Regis Town Council**

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Notice is hereby given of an extraordinary meeting of the Lyme Regis Town Council to be held in the Guildhall, Bridge Street, Lyme Regis, on Tuesday 22 August 2017 at **7pm** when the following business is proposed to be transacted:

John Wright  
Town Clerk  
17.08.17

**AGENDA**

**1. Public Forum**

Twenty minutes will be made available for public comment and response in relation to items on this agenda.

*Individuals will be permitted a maximum of three minutes each to address the committee.*

**2. Apologies for absence**

To receive and record any apologies and reasons for absence

**3. Disclosable Pecuniary Interests**

Members are reminded that if they have a Disclosable Pecuniary Interest on their register of interests relating to any item on the agenda they are prevented from participating in any discussion or voting on that matter at the meeting as to do so would amount to a criminal offence. Similarly if you are or become aware of a Disclosable Pecuniary Interest in a matter under consideration at this meeting which is not on your register of interests or is in the process of being added to your register you must disclose such interest at this meeting and register it within 28 days.

**4. Dispensations**

To note the grant of dispensations made by the town clerk in relation to the business of this meeting.

**5. Town Bus Service**

To consider a proposal received from a bus operator to operate a replacement town bus service on a long-term basis and with a similar timetable to the previous Service 71

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960*

**6. Legal Agreements CLT Development at Timber Hill**

To consider legal agreements which this council is required to sign and seal in its capacity as custodian trustee for the Community Land Trust

*That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded while members consider this item in accordance with the Public Bodies (Admission to Meetings) Act 1960*

**7. Automated Teller Machines**

To inform members of a meeting with a Cashzone business development manager on 10 August 2017 about the installation of automated teller machines (ATMs)

To allow members to consider the installation of stand-alone ATMs on and below Bell Cliff

To allow members to consider delegating entering in to a contract with Cashzone to install stand-alone ATMs on and below Bell Cliff to the town clerk, in consultation with the mayor, the chairman of the Town Management and Highways Committee and the chairman of the Tourism, Community and Publicity Committee.

**8. Exempt Business**

*To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for this item of business in view of the likely disclosure of confidential matters about information relating to an individual, and information relating to the financial or business affairs of any particular person, within the meaning of paragraphs 1 and 8 of schedule 12A to the Local Government Act 1972 (see Section 1 and Part 1 of Schedule 1 to the Local Government (Access to Information) Act 1985), as amended by the Local Government (Access to Information) (Variation) Order 2006.*

**(a) Agenda item 5 – Town Bus Service**

**(b) Agenda item 6 – Legal Deeds and Agreements, CLT Development at Timber Hill**

**Committee:** Full Council

**Date:** 22 August 2017

**Title:** Automated Teller Machines

**Purpose of Report**

To inform members of a meeting with a Cashzone business development manager on 10 August 2017 about the installation of automated teller machines (ATMs)

To allow members to consider the installation of stand-alone ATMs on and below Bell Cliff

To allow members to consider delegating entering in to a contract with Cashzone to install stand-alone ATMs on and below Bell Cliff to the town clerk, in consultation with the mayor, the chairman of the Town Management and Highways Committee and the chairman of the Tourism, Community and Publicity Committee.

**Recommendation**

- a) Members approve the location on Bell Cliff, appendix 7B, and the location below Bell Cliff, appendix 7B, for the installation of stand-alone ATMs
- b) Members delegate entering in to a contract with Cashzone to install stand-alone ATMs on and below Bell Cliff to the town clerk, in consultation with the mayor, the chairman of the Town Management and Highways Committee and the chairman of the Tourism, Community and Publicity Committee.

**Background**

- 1. On 10 August 2017, the Cllr Reynolds, Cllr Scowen and the town clerk met with a Cashzone business development manager to consider sites for the installation of ATMs in the town. The meeting considered locations on town council land, only.
- 2. The meeting identified two sites which Cashzone's business development manager believed were suitable for the installation of ATMs; on Bell Cliff outside the Fossil, **appendix 7A**, and below Bell Cliff adjacent to the town map, **appendix 7B**.
- 3. Cashzone's business development manager indicated the company would be willing to install ATMs in these locations. She also said Cashzone would cover installation costs and submit any planning applications that were required.
- 4. The cost of using these ATMs would be free.
- 5. The town clerk is awaiting a business proposal and contract from Cashzone.

## AGENDA ITEM 7

6. To speed up the installation of ATMs, if members approve the locations on and below Bell Cliff, a further recommendation is the town clerk, in consultation with the mayor, the chairman of the Town Management and Highways Committee and the chairman of the Tourism, Community and Publicity Committee is given delegated authority to enter in to a contract with Cashzone for the installation of the ATMs.

John Wright  
Town clerk  
August 2017



